

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A & E): ASSAM  
MAIDAMGAON: BELTOLA: GUWAHATI – 781 029

No.TMC/3-3/VERFN/2013-14/578

Thursday, 17 June 2014

To,

The Principal Secretary to the Government of Assam,  
Finance (Budget) Department,  
Assam Civil Secretariat, Dispur,  
Guwahati-781 006

Sub Status Report on Reconciliation of Departmental figures with those booked in Pr.A.G.'s office for the quarter ended 31<sup>st</sup> December, 2013.

Sir,

In inviting a reference to this Office letter No. TMC/3-3/VERFN/2013-14/1177 dated 12.3.2014 on the subject cited above, I am to state that out of 59 Chief Controlling Officers, none had done the full reconciliation of departmental figures (both receipt and expenditure) with those booked in Pr.A.G's office for the quarter ended 31<sup>st</sup> December'2013. While 5(five) CCOs have carried out reconciliation of expenditure fully, 18 (eighteen) of them have carried out reconciliation partially and 36 (thirty six) have not at all reconciled the departmental expenditure figures. Only 1 (one) CCO has reconciled receipt figure fully. A detailed list showing the position of reconciliation is enclosed herewith for ready reference.

From the position explained above, it would be evident that most Chief Controlling Officers have not taken the issue of reconciliation seriously. The Government is, therefore, requested to issue necessary instructions/orders to all the Chief Controlling Officers to carry out the reconciliation work for the quarter ended March'2014 (FY 2013-14) on the basis of Calendar of Reconciliation programme circulated vide letter No. TMC/3-3/VERFN/2013-14/316 dated 28.5.2014 without fail to ensure correctness of the accounts prepared by this office. In this connection, this Office D.O No. TMC/3-3/VERFN/2010-11/417 dated 16.12.2011 addressed to the Chief Secretary to the Government of Assam may also kindly be referred to.

Yours faithfully,

Enclosed: As stated above.

(L. Pegu)  
Deputy Accountant General (A/Cs, VLC & GE)

Memo No. TMC/3-3/VERFN/2013-14/579-85

Tuesday, 17 June 2014

Copy forwarded for necessary action to:-

1. The Senior Accounts Officer, Book 1 Section (Local).
2. The Senior Accounts Officer, Book 2 Section (Local).
3. The Senior Accounts Officer, Book 3 Section (Local).
4. The Senior Accounts Officer, CA 1 Section (Local).
5. The Senior Accounts Officer, ITS-1 Section (Local). He is requested to make necessary arrangement to upload the data in the web-site of this office.
6. The Senior Audit Officer, CASS 1 Section, Office of the Accountant General (Audit) Assam, Beltola, Guwahati-781 029.
7. The Senior Audit Officer, Report (Civil) Section, Office of the Accountant General (Audit), Assam, Beltola, Guwahati – 781 029.

(T. Chakraborty)  
Senior Accounts Officer.

Status Report on Reconciliation of Accounts  
(Receipt & Expenditure) for the quarter ended December 2013

Sl. No	Chief Controlling Officer	Grants/Major Head	Reconciliation Status for the quarter ended September 2013				
			Receipt Head	Expenditure Head		Partially Reconciled	Not at all Reconciled
				Fully Reconciled	Partially Reconciled		
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)
1	Secy, Assembly Secretariat Deptt.	2011, 2058, 2059	--	Yes	--	Yes	--
2	Secy, Governor's Secretariat Deptt.	2012	--	Yes	--	Yes	--
3	Secy, Personnel (A)Deptt.	2051	--	--	--	--	Yes
4	Secy, Secretariat Administration Department	2013, 2052, 2251, 3451	--	--	--	--	Yes
5	Secy, Finance Deptt.	2047, 2048, 2049, 2054, 2075, 2235, 2552, 4552	--	--	--	--	Yes
6	Secy, Judicial Deptt.	2014, 2041, 2230	--	--	Yes	Yes	--
7	Secy, Election Deptt.	2015	--	--	--	--	Yes
8	Secy, Finance (Taxation) Deptt.	2020, 2035, 2040, 2045, 3475, 3604	--	--	--	--	Yes
9	Secy, Revenue & Disaster Management Deptt. including Relief & Rehabilitation Branch	2029, 2235	--	--	Yes	Yes	--

10	Secy, Tribal Areas & Welfare of Backward Classes (WPT&BC) Deptt.	2015, 2029, 2039, 2041, 2058, 2059, 2075, 2202, 2203, 2204, 2205, 2210, 2211, 2215, 2216, 2217, 2220, 2225, 2230, 2235, 2401, 2402, 2403, 2404, 2405, 2406, 2408, 2415, 2425, 2501, 2515, 2552, 2701, 2702, 2705, 2711, 2851, 3054, 3055, 3452, 3454, 3475, 4059, 4215, 4225, 4552, 4701, 4702, 4711, 5054, 5452	--	--	Yes	Yes	--
11	Secy, Revenue (Registration) Deptt.	2030	--	Yes	--	Yes	--
12	Secy, Excise Deptt.	2039, 2235	--	--	--	--	Yes
13	Secy, Transport Deptt.	2041, 2070, 2552, 3055, 3056, 4059, 4552, 5055	1056 (Not reconciled)	--	Yes	Yes	--
14	Secy, General Administration Deptt.	2053, 2070, 2205, 2235, 2250, 3454, 3475, 4217	--	--	--	--	Yes
15	Secy, Hill Areas Deptt.	2029, 2039, 2059, 2075, 22202, 2203, 2204, 2205, 2210, 2211, 2215, 2216, 2217, 2220, 2225, 2235, 2236, 2401, 2402, 2403, 2404, 2405, 2406, 2408, 2415, 2425, 2435, 2501, 2515, 2552, 2701, 2702, 2711, 2851, 2852, 3054, 3451, 3452, 3456, 3475, 3606, 4059, 4202, 4210, 4211, 4215, 4216, 4225, 4250, 4408, 4552, 4701, 4702, 4705, 4711, 4851, 5054, 5055, 5452, 5475	--	--	--	--	Yes
16	Secy., Home (A) Deptt.	2055, 4059, 4216	--	--	--	--	Yes

17	Secy., Political Deptt.	2070, 2235, 2575	--	--	--	--	Yes
18	Secy., Home (B) Deptt.	2056, 2070, 4059	--	--	Yes	Yes	--
19	Secy., General Administration (Printing and Stationery) Deptt.	2058	--	--	--	--	Yes
20	Secy, Administration Reforms(Training) Deptt.	2070	--	--	--	--	Yes
21	Secy., Pension & Public Grievances Deptt.	2052, 2071	--	--	--	--	Yes
22	Secy., Public Works Deptt.	2059, 2216, 2552, 3054, 4059, 4210, 4216, 4217, 4552, 5054, 5452	0059, 1054 (Not reconciled)	--	--	--	Yes
23	Secy., Education Deptt.	2202	--	--	--	--	Yes
24	Secy., Education (CTM) Deptt.	2203	--	--	--	--	Yes
25	Secy., Cultural Affairs	2075, 2205, 2552, 4552	--	--	Yes	Yes	--
26	Secy., Health & Family Welfare Deptt.	2210, 2211	--	--	--	--	Yes
27	Secy., Public Health Engineering Deptt.	2215,2235, 4215, 4217, 4552	--	--	Yes	Yes	--
28	Secy., Urban Development Deptt	2215, 2216, 2217, 4217, 4552	--	--	Yes	Yes	--
29	Secy., Municipal Administration Deptt.	2215, 2217, 2552, 4552	--	--	--	--	Yes
30	Secy., Labour & Employment Deptt.	2210, 2230, 2552, 4552	--	--	Yes	Yes	--
31	Secy. Food & Civil Supplies Deptt.	2408, 3456, 3475, 4408	--	--	--	--	Yes
32	Secy. Social Welfare Deptt.	2235, 2236, 2552, 4235, 4236, 4552	--	--	--	--	Yes
33	Secy, Chief Minister's Secretariat Deptt.	2052, 2235, 2250	--	--	Yes	Yes	--
34	Secy, Co-operation Deptt.	2216, 2401, 2403, 2404, 2405, 2408, 2425, 2851, 2852, 3456, 4216, 4403, 4404, 4405, 4408, 4425, 4851, 4860, 5475	--	--	--	--	Yes
35	Secy, Minority Development Deptt.	2070, 2250, 2575, 4552	--	--	--	--	--
36	Secy, Agriculture Deptt.	2401, 2415, 2435, 2552, 4401, 4552	--	--	Yes	Yes	--

37	Secy, Irrigation Deptt.	2701, 2702, 2705, 4552, 4701, 4702, 4705	--	--	Yes	Yes	--
38	Secy, Planning and Development Deptt.	2552, 3451, 3454, 4552	--	--	--	--	Yes
39	Secy, Border Areas Development Deptt.	2575	--	--	--	--	Yes
40	Secy, Soil Conservation Deptt.	2402, 2415, 4552	--	--	Yes	Yes	--
41	Secy, Animal Husbandry Deptt.	2403, 2552, 4403, 4552	--	--	--	--	Yes
42	Secy, Dairy Development Deptt.	2404	--	--	--	--	Yes
43	Secy, Fishery Development Deptt.	2405, 2415, 2552, 4405, 4415, 4552	--	--	--	--	Yes
44	Secy, Forest Deptt.	2406, 2415, 2552, 4552	0406 Reconciled	--	Yes	Yes	--
45	Secy, Panchayat & Rural Dev. Deptt.	2015, 2236, 2515, 2552, 4552	--	--	Yes	Yes	--
46	Secy, Rural Development Deptt.	2501, 2552	--	Yes	--	Yes	--
47	Secy, Industries & Commerce Deptt.	2552, 2851, 2852, 4552, 4851, 4859, 4885, 6885	--	--	--	--	Yes
48	Secy, Sericulture Deptt.	2552, 2851, 4552, 4851	--	--	--	--	Yes
49	Secy, Mines, Minerals & Power Deptt.	2045, 2552, 2801, 2853, 4552, 4801, 4853	--	--	Yes	Yes	--
50	Secy, Water Resources Deptt.	2701, 2711, 4552, 4701, 4711	--	--	--	--	Yes
51	Secy, Tourism Deptt.	2552, 3452, 4552, 5452	--	--	Yes	Yes	--
52	Secy, Science, Technology & Environment Deptt.	2552, 2810, 3425, 4552	--	--	--	--	Yes
53	Secy, Guwahati Development Deptt.	2217, 2552, 4552	--	--	--	--	Yes
54	Secy, Sports & Youth Welfare Deptt.	2204, 2552, 4552	--	--	--	--	Yes
55	Secy, Information and Technology Deptt.	2852, 4859	--	--	--	--	Yes
56	Secy., Information & Public Relations Deptt.	2220	--	--	--	--	Yes
57	Secy, Handloom & Textiles Deptt.	2851, 4552	--	--	--	--	Yes
58	Secy, Legislative (Law) Deptt	2014	--	--	--	--	Yes
59	Secy, Horticulture Deptt	2401	--	Yes	--	Yes	--

SUMMARISED POSITION

Sl. No	Particulars	Total No. of Chief Controlling Officer	Fully reconciled	Partially reconciled	Not at all reconciled	Month up to which reconciliation done
I)	Expenditure	59	5	18	36	December, 2013
II)	Receipt	59	1	NIL	58	December, 2013

(T. Chakraborty)  
Senior Accounts Officer.