



*Office of the Accountant General (A&E) Assam*  
 :: Beltola :: Guwahati ::  
 781029



No.TMC/3-3/VERFN/2014-15/47

Friday, 06 May 2016

To

The Commissioner & Secretary to the  
 Government of Assam,  
 Finance Department,  
 Assam Civil Secretariat, Dispur,  
 Guwahati-781 006

Sub Status Report on Reconciliation of Departmental figures with those booked in A.G.'s office for the quarter ended 30<sup>th</sup> September, 2015.

Sir,

In inviting a reference to this Office letter No. TMC/3-3/VERFN/2015-16/506 dated 28.01.2016 on the subject cited above, I am to state that, out of 54 Chief Controlling Officers, only 5 (five) carried out full reconciliation of departmental figures (both receipt and expenditure), with those booked in the A.G.'s office, for the quarter ended 30<sup>th</sup> September, 2015. While 19 (nineteen) CCOs have carried out reconciliation of expenditure fully, 12 (twelve) CCOs have carried out reconciliation partially and 23 (twenty three) CCOs have not at all reconciled the departmental expenditure figures. On the receipt side, only 6 (six) CCOs have reconciled the receipt figures fully and 6 (six) partially and 42 (forty two) CCOs have not at all reconciled the departmental receipt figures. A detailed list showing the position of reconciliation is enclosed herewith, in **ANNEXURE-I**, for ready reference.

From the position explained above, it would be evident that most of the CCOs have not taken up the issue of reconciliation in full earnest. The Government is, therefore, requested to issue necessary instructions/orders to all the Chief Controlling Officers to carry out the reconciliation work for the quarter ended December, 2015 (FY 2015-16), to ensure correctness of the accounts prepared by this office, on the basis of Calendar of Reconciliation Programme, which has already been communicated vide this Office letter No. TMC/3-3/VERFN/2015-16/04-15 dated 04.04.2016.

Yours faithfully,

Enclosed: As stated above.

Sd/-

(M K Bramhane)

Deputy Accountant General (A/Cs, VLC & GE)

Memo No.TMC/3-3/VERFN/2015-16/48 - 54

Friday, 06 May 2016

Copy forwarded for necessary action to:-

1. The Secretary to the Government of Assam, Finance (Budget) Department, Assam Civil Secretariat, Dispur, Guwahati-781 006
2. The Senior Accounts Officer, Book 1 Section (Local).
3. The Senior Accounts Officer, Book 2 Section (Local).
4. The Senior Accounts Officer, CA 1 Section (Local).
5. The Senior Accounts Officer, ITS-1 Section (Local). He is requested to make necessary arrangement to upload the data in the web-site of this office. One CD is appended herewith.
6. The Senior Audit Officer, FAGG 1 Section, Office of the Accountant General (Audit) Assam, Beltola, Guwahati-781 029.
7. The Senior Audit Officer, Report (Civil) Section, Office of the Accountant General (Audit), Assam, Beltola, Guwahati – 781 029.

**Sd/-**

(T. Chakraborty)  
Senior Accounts Officer.

## **ANNEXURE-I**

Status Report on Reconciliation of Accounts  
(Receipt & Expenditure) for the quarter ended 30<sup>th</sup> September, 2015

Sl. No	Chief Controlling Officer	Reconciliation Status of Receipt			Reconciliation Status of Expenditure			Overall Status
		Major Head	Fully Reconciled	Partially Reconciled	Major Head	Fully Reconciled	Partially Reconciled	
1	Pr. Secy, Legislative Assembly Secretariat Deptt.	0058,0059, 0070	-	-	2011, 2058, 2059	Yes	-	Partially reconciled
2	Secy, Governor's Secretariat Deptt.	0070	Yes	-	2012	Yes	-	Fully reconciled
3	Secy, Personnel (B)Deptt.	0051	-	-	2051	Yes	-	Partially reconciled
4	Secy, Secretariat Administration (A) Department	0070	Yes	-	2013, 2052, 2205, 2251, 3451	Yes	-	Fully reconciled
5	Secy, Finance Deptt.	0070	-	-	2048, 2049, 2075, 2552, 3604, 4047, 4552, 5465, 5475	-	Yes	Partially reconciled
6	Secy, Judicial Deptt.	0070	-	-	2014	-	-	Not reconciled
7	Commissioner & Secy, Election Deptt.	0070	-	-	2015	Yes	-	Partially reconciled
8	Secy, Finance (Taxation) Deptt.	0040	-	-	2040	-	-	Not reconciled
9	Secy, Revenue & Disaster Management Deptt.	0029, 0070	-	-	2029, 2245	-	-	Not reconciled
10	Secy, Tribal Areas & Welfare of Backward Classes (WPT&BC) Deptt.	0070	-	-	2225, 4225	-	-	Not reconciled
11	Secy, Stamps & Registration Deptt.	0030	-	-	2030	-	-	Not reconciled
12	Commissioner & Secy, Excise Deptt.	0039	-	-	2039, 2235	-	Yes	Partially reconciled
13	Commissioner & Secy, Transport Deptt.	0041, 1055, 1056	-	-	2041, 3055, 3056, 5055, 5056	-	-	Not reconciled
14	Commissioner & Secy, General Administration Deptt.	0070, 1056	-	-	2053, 2070, 3056	-	Yes	Partially reconciled

15	Commissioner & Secy, Hill Areas Deptt.(including TA)	0070, 0029, 0039, 0059, 0202, 0210, 0211, 0215, 0216, 0217, 0220, 0401, 0402, 0403, 0404, 0405, 0406, 0408, 0415, 0425, 0435, 0501, 0515, 0701, 0702, 0711, 0851, 0852, 1054, 1452, 1456, 1475	-	-	2029, 2039, 2059, 2202, 2204, 2205, 2210, 2211, 2215, 2216, 2217, 2220, 2225, 2235, 2236, 2401, 2402, 2403, 2404, 2405, 2406, 2408, 2415, 2425, 2435, 2501, 2515, 2701, 2702, 2711, 2851, 2852, 3054, 3452, 3454, 3456, 3475, 4059, 4208, 4210, 4211, 4215, 4216, 4225, 4701, 4702, 4705, 4711, 4851, 5052, 5454	-	-	Not reconciled
16	Secy., Home Deptt.	0055,0056, 0070, 0220	-	Yes	2055,2056,2070,2220, 4055	-	Yes	Partially reconciled
17	Secy., Political Deptt.	0070,0575	Yes	-	2070,2575	-	Yes	Partially reconciled
18	Secy Printing and Stationery Deptt.	0058	-	-	2058,4058	-	-	Not reconciled
19	Commissioner & Secy, Administration Reforms(Training) Deptt.	0070	-	-	2070	-	-	Not reconciled
20	Secy., Pension & Public Grievances Deptt.	0071	-	-	2052, 2071	-	-	Not reconciled
21	Secy., Public Works Deptt.	0059,1054	-	Yes	2059,3054,4059,4216, 45525054	-	Yes	Partially reconciled
22	Secy., Education Deptt.	0202	-	-	2202,4202	-	-	Not reconciled
23	Commissioner & Secy., Education (CTM) Deptt.	0070	-	-	2203	-	-	Not reconciled
24	Secy., Cultural Affairs	0070	-	-	2205	Yes	-	Partially reconciled
25	Commissioner & Secy., Health & Family Welfare Deptt.	0210,0211	-	-	2210,2211,4210,4211	Yes	-	Partially reconciled
26	Secy., Public Health Engineering Deptt.	0215	-	Yes	2215,2235,4215,4217	Yes	-	Partially reconciled
27	Commissioner & Secy., Urban Development Deptt	0217	-	-	2216,2217,4217	Yes	-	Partially reconciled
28	Secy., Labour & Employment Deptt.	0230	-	-	2210, 2230	-	Yes	Partially reconciled
29	Secy. Food & Civil Supplies Deptt.	0408, 1475	-	-	2408,3456,3475,4408	-	-	Not reconciled

30	Secy. Social Security & Development Deptt.	0070, 0235	-	-	2235,2236,4235,4236	-	Yes	Partially reconciled
31	Secy, Co-operation Deptt.	0425	Yes	-	2425, 4425	Yes	-	Fully reconciled
32	Secy,Welfare of Minority Development Deptt.	0575	-	-	2250, 2575	-	-	Not reconciled
33	Secy, Agriculture Deptt.	0401,0415,0435	Yes	-	2401,2415,2435,4401, 44154435	Yes	-	Fully reconciled
34	Secy, Irrigation Deptt.	0701,0702,0705 ,0216	-	Yes	2701,2702,4552,4701, 4702 4705	-	Yes	Partially reconciled
35	Secy, Planning and Development Deptt.	0070	-	-	3451, 3454	Yes	-	Partially reconciled
36	Secy, Border Areas Development Deptt.	0575	-	-	2575	Yes	-	Partially reconciled
37	Secy, Soil Conservation Deptt.	0402, 0406, 0415	-	Yes	2402,2415,4402,4415	-	Yes	Partially reconciled
38	Secy, Animal Husbandry Deptt.	0403, 0415	-	-	2403, 4403	-	-	Not reconciled
39	Secy, Dairy Development Deptt.	0404, 0415	-	-	2404, 4404	Yes	-	Partially reconciled
40	Secy, Fishery Development Deptt.	0405, 0415	-	-	2405,2415,4405,4415	Yes	-	Partially reconciled
41	Secy, Environment & Forest Deptt. (including the Authorities of District Councils and BTAD)	0402, 0406	-	-	2402,2406,2415,4406	-	-	Not reconciled
42	Secy, Panchayat & Rural Dev. Deptt.	0501, 0515	-	-	2501,2505,2515,4515	-	-	Not reconciled
43	Commissioner & Secy, Forest Deptt.	0415	-	--	2415	-	-	Not reconciled
44	Secy, Industries & Commerce Deptt.	0852	-	-	2852,4852,4885	Yes	-	Partially reconciled
45	Commissioner & Secy, Mines, Minerals & Power Deptt.	0801, 0853	-	-	2801,2853,4801,4853	-	-	Not reconciled
46	Secy, Water Resources Deptt.	0070, 0701	-	Yes	2711, 4711	-	Yes	Partially reconciled
47	Secy, Tourism Deptt.	1452	-	-	3452, 5452	-	Yes	Partially reconciled
48	Secy, Science & Technology Deptt.	0070, 1425	-	-	2810,3425,5425	Yes	-	Partially reconciled
49	Secy, Finance Establishment (B)	0047, 0070	-	-	2047, 2054	-	-	Not reconciled

50	Commissioner & Secy, Sports & Youth Welfare Deptt.	0070	-	-	2204	-	-	Not reconciled
51	Commissioner & Secy, Information and Technology Deptt.	0852	-	-	2852, 4859	-	-	Not reconciled
52	Secy., Information & Public Relations Deptt.	0220	-	-	2220, 4220	-	-	Not reconciled
53	Secy, Handloom & Textiles Deptt.	0851	-	-	2851, 4851	Yes	-	Partially reconciled
54	Secy, Horticulture Deptt	0401	Yes	-	2401	Yes	-	Fully reconciled

SUMMARISED POSITION

Particulars	Total No. of CO/ CCO	Status of Reconciliation			Overall Status of Reconciliation			Month up to which reconciliation done
		Fully reconciled	Partially Reconciled	Not at all Reconciled	Fully reconciled	Partially Reconciled	Not at all Reconciled	
Receipt	54	6	6	42	5	26	23	September, 2015
Expenditure	54	19	12	23				

Sd/-

(T. Chakraborty)  
Senior Accounts Officer.