

No.TMC/3-3/VERFN/2016-17/464

Date : 4<sup>th</sup> January, 2017.

To

**The Commissioner & Secretary to the  
Government of Assam,  
Finance (A&F) Department,  
Assam Civil Secretariat, Dispur,  
Guwahati-781 006**

**Sub :** Status Report on Reconciliation of Departmental figures with those booked in A.G.'s office for the quarter ended 30<sup>th</sup> June, 2016.

Sir,

In inviting a reference to this Office letter No. TMC/3-3/VERFN/2016-17/317 dated 13.10.2016 on the subject cited above, I am to state that, for the quarter ended 30<sup>th</sup> June, 2016, out of 54 Chief Controlling Officers, only 6 **(Six)** carried out **full reconciliation** of departmental figures (both receipt and expenditure), with those booked in the A.G.'s office. On the expenditure side, while **16 (Sixteen)** CCOs have carried out reconciliation of expenditure **fully**, **17 (Seventeen)** CCOs have carried out reconciliation **partially** and **21 (Twenty One)** CCOs have not at all reconciled the departmental expenditure figures. On the **receipt** side, only **7 (Seven)** CCO has reconciled the receipt figures **fully** and **6 (Six) partially**, while **41 (Forty One)** CCOs have **not** at all reconciled the departmental receipt figures. A detailed list showing the position of reconciliation is enclosed herewith, in **ANNEXURE-I**, for ready reference.

2. From the position explained above, it may be seen that most of the CCOs have not taken up the issue of reconciliation in full earnest. The Government is, therefore, requested to issue necessary instructions/orders to all the Chief Controlling Officers to carry out the reconciliation work for the quarter ended September, 2016 (FY 2016-17), to ensure correctness of the accounts prepared by this office, on the basis of Calendar of Reconciliation Programme, which is already been circulated vide letter no TMC/3-3/VERFN/2016-17/439-451 dated 23/12/2016.

Yours faithfully,

**Enclosures :** As stated above.

(M K Bramhane)  
Deputy Accountant General (A/Cs, VLC & GE)

= 2 =

Memo No.TMC/3-3/VERFN/2016-17/465-470

Dated : 4<sup>th</sup> January, 2017.

Copy forwarded for necessary action to:-

1. The Senior Accounts Officer, Book 1 Section (Local).
2. The Senior Accounts Officer, Book 2 Section (Local).
3. The Senior Accounts Officer, CA 1 Section (Local).
4. The Senior Accounts Officer, ITS-1 Section (Local). He is requested to make necessary arrangement to upload the data in the web-site of this office.
5. The Senior Audit Officer, FAGG 1 Section, Office of the Accountant General (Audit) Assam, Beltola, Guwahati-781 029.
6. The Senior Audit Officer, Report (Civil) Section, Office of the Accountant General (Audit), Assam, Beltola, Guwahati – 781 029.

(T. Chakraborty)  
Senior Accounts Officer.



*Office of the Accountant General (A&E) Assam*  
 :: Beltola :: Guwahati ::  
 781029



No.TMC/3-3/VERFN/2016-17/464

Date : 4<sup>th</sup> January, 2017.

To

**The Commissioner & Secretary to the  
 Government of Assam,  
 Finance (A&F) Department,  
 Assam Civil Secretariat, Dispur,  
 Guwahati-781 006**

**Sub :** Status Report on Reconciliation of Departmental figures with those booked in A.G.'s office for the quarter ended 30<sup>th</sup> June, 2016.

Sir,

In inviting a reference to this Office letter No. TMC/3-3/VERFN/2016-17/317 dated 13.10.2016 on the subject cited above, I am to state that, for the quarter ended 30<sup>th</sup> June, 2016, out of 54 Chief Controlling Officers, only 6 (**Six**) carried out **full reconciliation** of departmental figures (both receipt and expenditure), with those booked in the A.G.'s office. On the expenditure side, while **16 (Sixteen)** CCOs have carried out reconciliation of expenditure **fully**, **17 (Seventeen)** CCOs have carried out reconciliation **partially** and **21 (Twenty One)** CCOs have not at all reconciled the departmental expenditure figures. On the **receipt** side, only **7 (Seven)** CCO has reconciled the receipt figures **fully** and **6 (Six) partially**, while **41 (Forty One)** CCOs have **not** at all reconciled the departmental receipt figures. A detailed list showing the position of reconciliation is enclosed herewith, in **ANNEXURE-I**, for ready reference.

2. From the position explained above, it may be seen that most of the CCOs have not taken up the issue of reconciliation in full earnest. The Government is, therefore, requested to issue necessary instructions/orders to all the Chief Controlling Officers to carry out the reconciliation work for the quarter ended September, 2016 (FY 2016-17), to ensure correctness of the accounts prepared by this office, on the basis of Calendar of Reconciliation Programme, which is already been circulated vide letter no TMC/3-3/VERFN/2016-17/439-451 dated 23/12/2016.

Yours faithfully,

**Enclosures :** As stated above.

Sd/-

(M K Bramhane)

Deputy Accountant General (A/Cs, VLC & GE)

## **ANNEXURE-I**

Status Report on Reconciliation of Accounts  
(Receipt & Expenditure) for the quarter ended 31<sup>st</sup> March, 2016

Sl. No	Chief Controlling Officer	Reconciliation Status of Receipt			Reconciliation Status of Expenditure			Overall Status
		Major Head	Fully Reconciled	Partially Reconciled	Major Head	Fully Reconciled	Partially Reconciled	
1	Pr. Secy, Legislative Assembly Secretariat Deptt.	0058,0059, 0070	Yes	-	2011, 2058, 2059	Yes	-	Fully reconciled
2	Secy, Governor's Secretariat Deptt.	0070	Yes	-	2012	Yes	-	Fully reconciled
3	Secy, Personnel (B)Deptt.	0051	-	-	2051	-	-	Not reconciled
4	Secy, Secretariat Administration (A) Department	0070	-	-	2013, 2052, 2251, 3451	Yes	-	Partially reconciled
5	Secy, Finance Deptt.	0070	-	-	2047,2048, 2049, 2054, 2075, 2552, 3604, 4047, 4552, 5465, 5475	-	-	Not reconciled
6	Secy, Judicial Deptt.	0070	-	-	2014	-	-	Not reconciled
7	Commissioner & Secy, Election Deptt.	0070	-	-	2015	Yes	-	Partially reconciled
8	Secy, Finance (Taxation) Deptt.	0040	-	-	2040	-	-	Not reconciled
9	Secy, Revenue & Disaster Management Deptt.	0029, 0070	-	-	2029, 2235,2245	Yes	-	Partially reconciled
10	Secy, Tribal Areas & Welfare of Backward Classes (WPT&BC) Deptt.	0070	-	-	2225, 4225	-	Yes	Partially reconciled
11	Secy, Stamps & Registration Deptt.	0030	-	-	2030	-	-	Not reconciled
12	Commissioner & Secy, Excise Deptt.	0039	-	-	2039, 2235	-	Yes	Partially reconciled
13	Commissioner & Secy, Transport Deptt.	0041, 1055, 1056	-	-	2041, 3055, 3056, 5055, 5056	-	-	Not reconciled
14	Commissioner & Secy, General Administration Deptt.	0070, 1056,0235	-	-	2053, 2070, 3056, 3475, 2235	-	Yes	Partially reconciled

15	Commissioner & Secy, Hill Areas Deptt.(including TA)	0070, 0029, 0039, 0059, 0202, 0210, 0211, 0215, 0216, 0217, 0220, 0401, 0402, 0403, 0404, 0405, 0406, 0408, 0415, 0425, 0435, 0501, 0515, 0701, 0702, 0711, 0851, 0852, 1054, 1452, 1456, 1475	-	-	2029, 2039, 2059, 2202, 2204, 2205, 2210, 2211, 2215, 2216, 2217, 2220, 2225, 2235, 2236, 2401, 2402, 2403, 2404, 2405, 2406, 2408, 2415, 2425, 2435, 2501, 2515, 2701, 2702, 2711, 2851, 2852, 3054, 3452, 3454, 3456, 3475, 4059, 4208, 4210, 4211, 4215, 4216, 4225, 4701, 4702, 4705, 4711, 4851, 5052, 5452	-	-	Not reconciled
16	Secy., Home Deptt.	0055, 0056, 0070, 0220	-	Yes	2055, 2056, 2070, 2220, 4055	-	Yes	Partially reconciled
17	Secy., Political Deptt.	0070, 0575	-	-	2070, 2575	-	-	Not reconciled
18	Secy Printing and Stationery Deptt.	0058	-	-	2058, 4058	-	-	Not reconciled
19	Commissioner & Secy, Administration Reforms(Training) Deptt.	0070	-	-	2070	-	-	Not reconciled
20	Secy., Pension & Public Grievances Deptt.	0071	-	-	2052	-	-	Not reconciled
21	Secy., Public Works Deptt.	0059, 1054	Yes	-	2059, 3054, 4059, 4216, 4552, 5054	Yes	-	Fully reconciled
22	Secy., Education Deptt.	0202	-	-	2202, 4202	-	-	Not reconciled
23	Commissioner & Secy., Education (CTM) Deptt.	0070	-	-	2203	-	-	Not reconciled
24	Secy., Cultural Affairs	0070	-	-	2205	-	Yes	Partially reconciled
25	Commissioner & Secy., Health & Family Welfare Deptt.	0210, 0211	-	Yes	2210, 2211, 4210, 4211	-	Yes	Partially reconciled
26	Secy., Public Health Engineering Deptt.	0215	Yes	-	2215, 2235, 4215, 4217	-	Yes	Partially reconciled
27	Commissioner & Secy., Urban Development Deptt	0216, 0217	-	-	2216, 2217, 4217	Yes	-	Partially reconciled
28	Secy., Labour & Employment Deptt.	0230	-	-	2210, 2230	-	Yes	Partially reconciled

29	Secy. Food & Civil Supplies Deptt.	0408, 1475	-	Yes	2408,3456,3475,4408	-	Yes	Partially reconciled
30	Secy. Social Security & Development Deptt.	0070, 0235	-	-	2235,2236,4235,4236	-	-	Not reconciled
31	Secy, Co-operation Deptt.	0425	-	-	2425, 4425	Yes	-	Partially reconciled
32	Secy,Welfare of Minority Development Deptt.	0575	-	-	2250, 2575	-	-	Partially reconciled
33	Secy, Agriculture Deptt.	0401,0415,0435	-	Yes	2401,2415,2435,4401, 4415, 4435	-	Yes	Partially reconciled
34	Secy, Irrigation Deptt.	0701,0702,0705 0216	-	Yes	2701,2702,2705,4552, 4701,4702, 4705	-	Yes	Partially reconciled
35	Secy, Planning and Development Deptt.	0070	-	-	3451, 3454	-	Yes	Partially reconciled
36	Secy, Border Areas Development Deptt.	0575	-	-	2575	-	-	Not reconciled
37	Secy, Soil Conservation Deptt.	0402, 0406, 0415	Yes	-	2402,2415,4402,4415	Yes	-	Fully reconciled
38	Secy, Animal Husbandry Deptt.	0403, 0415	-	-	2403, 4403	-	-	Not reconciled
39	Secy, Dairy Development Deptt.	0404, 0415	-	-	2404, 4404	Yes	-	Partially reconciled
40	Secy, Fishery Development Deptt.	0405, 0415	-	-	2405,2415,4405,4415	-	Yes	Partially reconciled
41	Secy, Environment & Forest Deptt. (including the Authorities of District Councils and BTAD)	0402, 0406	Yes	-	2402,2406,2415,4406	Yes	-	Fully reconciled
42	Secy, Panchayat & Rural Dev. Deptt.	0501, 0515	-	-	2015,2501,2505,2515, 4515	Yes	-	Partially reconciled
43	Commissioner & Secy, Forest Deptt.	0415	-	-	2415	-	-	Not reconciled
44	Secy, Industries & Commerce Deptt.	0852	-	-	2851,2852,4852,4885	-	Yes	Partially reconciled
45	Commissioner & Secy, Mines, Minerals & Power Deptt.	0801, 0853	Yes	-	2801,2853,4801,4853	-	Yes	Partially reconciled
46	Secy, Water Resources Deptt.	0070, 0701	Yes	-	2711, 4711	Yes	-	Fully reconciled

47	Secy, Tourism Deptt.	1452	-	-	3452, 5452	-	<b>Yes</b>	Partially reconciled
48	Secy, Science & Technology Deptt.	1425	<b>Yes</b>	-	2810,3425,5425	<b>Yes</b>	-	Fully reconciled
49	Secy, Finance Establishment (B)	0047, 0070	-	-	2047, 2054	<b>Yes</b>	-	Partially reconciled
50	Commissioner & Secy, Sports & Youth Welfare Deptt.	0070	-	-	2204	<b>Yes</b>	-	Partially reconciled
51	Commissioner & Secy, Information and Technology Deptt.	0852	-	-	2852, 4859	-	-	Not reconciled
52	Secy., Information & Public Relations Deptt.	0220	-	-	2220, 4220	-	-	Not reconciled
53	Secy, Handloom & Textiles Deptt.	0851	-	-	2851, 4851	-	-	Not reconciled
54	Secy, Horticulture Deptt	0401	-	-	2401	-	<b>Yes</b>	Partially reconciled

SUMMARISED POSITION

Particulars	Total No. of CO/ CCO	Status of Reconciliation			Overall Status of Reconciliation			Month up to which reconciliation done
		Fully reconciled	Partially Reconciled	Not at all Reconciled	Fully reconciled	Partially Reconciled	Not at all Reconciled	
Receipt	54	7	6	41	<b>6</b>	<b>25</b>	<b>23</b>	<b>June, 2016</b>
Expenditure	54	16	17	21				

(T. Chakraborty)  
Senior Accounts Officer.

